



Auto Pay

Auto Payroll Techniques™
 P. O Box 43961, 00100
 Nine West Westlands
 Tel: +254 727 325 417
 Email: info@autopayrolltechniques.com
 Payroll | Hrmis | Time & Attendance Service Providers.

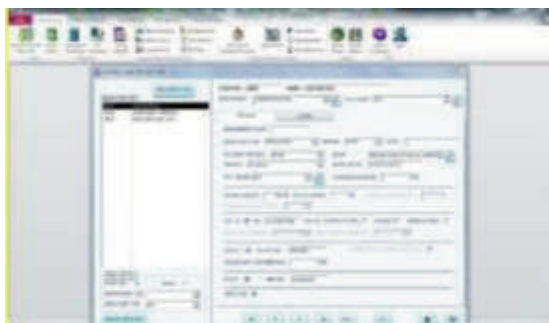
Payroll and HR Software

The Proven Automated Payroll Management System

This fully featured payroll and human resources software is the last word in payroll production and HR management.

Its surprisingly simple operation and powerful reports make short work of any payroll.

The integrated HR database will boost your employee relations with up to date personnel records and reports



Scalable software

- Unlimited number of company licenses per installation
- Unlimited number of employees
- Fully networkable
- Unlimited number of users with individual permission settings
- Return to closed payroll periods
- Import new employee data from spreadsheets
- Built in backup and restore

Powerful reports

- Customizable company logo on pay slips
- Send all reports by email
- Save reports as PDF, Word or Excel document
- Annual summaries for all earnings and deductions
- Email pay slips to individual employees
- Export bank transfer files in multiple paying bank formats

Tax reports

Approved E-submissions for all payroll statutory deductions including iTax



Presentation to:

Industry Name

Name of Presenter:

Contact Person:

Configurable payroll parameters

- Create and customize unlimited earnings and deductions
- All current banks and branches with codes included
- Updatable rates for PAYE, NSSF, SHIF and Pension
- Individual Pension, Life insurance, Mortgage reliefs
- Multicurrency options and monthly currency rates
- Comprehensive rounding options
- Pension benefit for non-profits
- Separation of company branches in reporting
- New NSSF calculation method

Flexible payroll posting

- Automatically calculate amount from hours or days
- Import monthly postings from Excel
- Loans ledger with multiple top ups
- Net-to-Gross pay calculation
- Flexible pension calculations

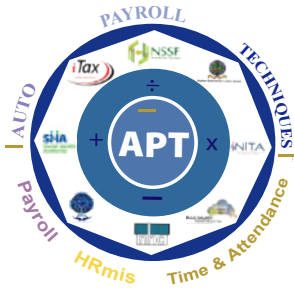
Integrated Human Resource Database

- Track probation and contract dates
- Maintain leave records (Annual, Sick, Maternity etc.)
- Maintain appraisal and disciplinary data
- Maintain education and employment records
- Maintain data on next of kin, medical history etc.
- Track expatriate visas and work permits



Excellent after sales relationship

- Enjoy 24 hr. telephone and email support
- Priority support contract with SLA
- Tailored reports and special functions
- Tailored integration with time attendance system
- Annual fees after one month
- The integrated HR database will boost your employee relations with up to date personnel records and reports



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Auto Pay Clientele

Our Client Base Of Over 500 Clients Spans Across Various Sectors Of The Economy From:

- Industrial Clients
- Hospitality Clients
- Organization Clients
- School Clients

To Mention But A Few Clients Include:



Indomie International Kenya



Babra Institute Of Education



Alpha Knits Limited



Kianda School



Globenet Technologies



Oasis Melamine Limited



Accosca International



Elite Offset Limited



APOSTOLIC NUNCIATURE (VATICAN EMBASSY)



Climb Africa



Kenya Private School Alliance



Amazon Fronts Limited



Rosam Real Estates Limited



Holystar Academy



Connix Industries Limited



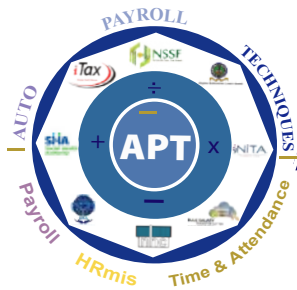
Greenfields School Kitale



Manor House



Thika Road Christian School



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BIOMETRIC & TIME ATTENDANCE PLATFORM

Both access control and attendance, Fingerprint or Facial recognition, Link via Ethernet, Wi-Fi or USB, 1000 – 3000 employees, RFID card option, Network cable time attendance software, Late and absent staff, Post automatically to Payroll & Hr payroll, Hours worked export, Multiple timetables, shift rotations, Meetings, Leave and Holidays exceptions, Optional clockings, Multiple locations, Staff Time Card with special security features & RFID chip for clocking in and out of premises which can be linked to the security door to allow only particular staff to access the premise @ a particular time.
 Auto Payroll Attendance Software
 Standalone Or Integrated With Auto Payroll & HR Software

EMP ID	NAME	DATE	TIME IN	TIME OUT	ACTUAL	REG.	OT	OT P	ABSENCE	EXCEPTIONS
1001	JAMES MURRAY	11/01/2012	08:00	17:00	8:00	0:00	0:00	0:00	0:00	
1002	JAMES MURRAY	11/02/2012	08:00	17:00	8:00	0:00	0:00	0:00	0:00	
1003	JAMES MURRAY	11/03/2012	08:00	17:00	8:00	0:00	0:00	0:00	0:00	
1004	JAMES MURRAY	11/04/2012	08:00	17:00	8:00	0:00	0:00	0:00	0:00	
1005	JAMES MURRAY	11/05/2012	08:00	17:00	8:00	0:00	0:00	0:00	0:00	
1006	JAMES MURRAY	11/06/2012	08:00	17:00	8:00	0:00	0:00	0:00	0:00	
1007	JAMES MURRAY	11/07/2012	08:00	17:00	8:00	0:00	0:00	0:00	0:00	
1008	JAMES MURRAY	11/08/2012	08:00	17:00	8:00	0:00	0:00	0:00	0:00	
1009	JAMES MURRAY	11/09/2012	08:00	17:00	8:00	0:00	0:00	0:00	0:00	
1010	JAMES MURRAY	11/10/2012	08:00	17:00	8:00	0:00	0:00	0:00	0:00	

BIOMETRIC CLOCKS



ZKTeco iFace 302
 Multi-Biometric
 (Face + Fingerprint)
 time clock + External UPS



ZKTeco F18
 Biometric fingerprint
 time clock
 + External UPS



ZKTeco F22
 Biometric fingerprint
 time clock
 (wifi enabled)
 + External UPS



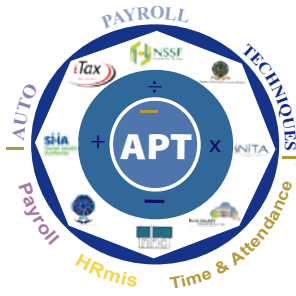
Zkteco
 Speedface-V4L



ZKTeco X8
 Access Control
 Biometric Device



ZKTeco ZK
 MA500 Biometric



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Auto Pay Licenceses

The software license bands are as follows

Fresher	(Code 10 Staff)	: 23,200/=
Advance	(Code 20 Staff)	: 34,800/=
Advance+	(Code 35 Staff)	: 46,400/=
Economy	(Code 50 Staff)	: 58,000/=
Economy +	(Code 100 Staff)	: 69,600/=
Business	(Code 150 Staff)	: 92,800/=
Business Class +	(code 250 staff)	: 116,000/=
Empire class	(Unlimited Staff)	: 150,800/=
Time &Attendance Module	Unlimited Edition:	52,200/=

* All Vat Exclusive

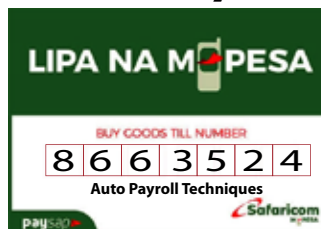
* Upgrade To The Next Licence Will Be Charged At Difference In Fees

* Licences Includes:

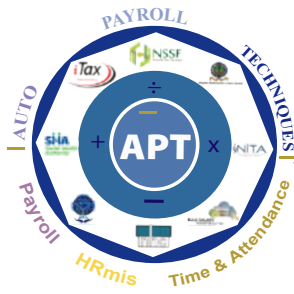
- Lifetime license key for one company
- Installation and training is charged
- Extra charges outside Nairobi (Accommodation & Transport)
- One month free Tel/Email/Remote desktop based support
- Annual support and maintenance fee according to the number of staff in payroll and human resource department after one month
- 70% deposit before installation and 30% after installation.

Mode Of Payment

Name: Auto Payroll Techniques
 Bank: NCBA Grenadier Towers, Westlands
 A/C No: 8489800012



Bank Code: 007
 Branch Code:000
 Swift Code :CBAFKENX



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PAYROLL AND HUMAN RESOURCE OUTSOURCING

Outsourcing involves delegating payroll processing and HR Functions to external Service Providers. Here's a breakdown of what each typically includes

Payroll Outsourcing

- ☒ **Payroll Processing:** Calculating employee salaries, wages, bonuses and deductions.
- ☒ **Tax filing:** Ensuring accurate and timely filing of federal, state and local taxes.
- ☒ **Compliance:** Staying updated with labor laws and regulations to avoid penalties.
- ☒ **Direct Deposits:** Managing direct deposit setups for employee salaries.
- ☒ **Payroll Reporting:** Generating reports for management and regulatory compliance.

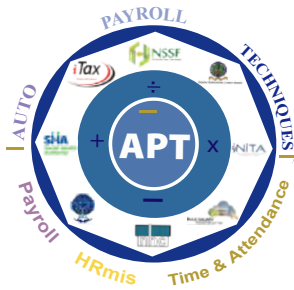
Human Resource Outsourcing

- ☒ **Recruitment and Staffing:** Handling job postings, candidate screening, and hiring processes.
- ☒ **Employee Onboarding:** Managing the onboarding process for new hires, including paperwork.
- ☒ **Benefits Administration:** Managing employee benefits like health insurance, retirement plans, and other perks.
- ☒ **Performance Management:** Implementing performance appraisal systems and employee development programs.
- ☒ **Employee Relations:** Addressing workplace issues, and grievances, and maintaining a positive work environment.
- ☒ **Compliance Management:** Ensuring adherence to employment laws and regulations

Benefits of Outsourcing

- ↓ **Cost Efficiency:** Reduces the need for in-house HR and payroll staff, lowering overhead costs.
- ↓ **Expertise:** Access to specialized knowledge and expertise in HR and payroll management.
- ↓ **Focus on core Business:** Allows businesses to concentrate on their primary operations without being bogged down by administrative tasks.
- ↓ **Risk Management:** Mitigates risks associated with compliance and regulatory changes.
- ↓ **Scalability:** Easily scalable services to match business growth and changing needs.

Outsourcing these functions can lead to improved **accuracy, efficiency, and compliance**, ultimately contributing to a more streamlined and effective business operation.



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HUMAN RESOURCE SAFETY, SECURITY & SUPPORT PLATFORM (PPES)

Our Company also offers human resource Safety Security & Support services: Closed-Circuit Television (CCTV) systems, Alarms Control, Fire Equipment, Razor wire & Electric Fence, Access Control and Cards, AC Air Condition and Cold Rooms, Networking and Structured Cabling, Fiber Laying, Safety Signage, Gate Automation, School Bell Automation, Intruder Alarm, Safety Personal Protective Equipment's-PPES (Helmets, Safety Boots, Aprons, Safety Goggles, Mask, Gloves) Delivery and Supply Of Office Equipment. For Material, Configuration, Human Resource Safety, Security & Support Platform (PPES) Set up, Activation, Training & Support services, All products are branded with the company name & customized, with the company logo, Tailor-made to the state of the art



Personal Protective Equipments (PPES)



Gate Automation



Safety Signage



Structured cabling & Networking



Cold Rooms



Electric Fence



Fire Equipments



AC Air Conditioners



Fire System Controls



Intruder Alarm Control



School Bell Automation



Wireless Intercom



Networked Intercom



Office Furniture



Company Name & Logo Branded Overalls with a reflector lining



Company Name & Logo Branded Overalls Plain



Company Name & Logo Branded Staff Uniforms.



Company Name & Logo Branded Staff IDs Cards & Lanyards.